

Esperance Soccer Association



Esperance Soccer Association Annual General Meeting - AGM 2023

Annual general meeting (AGM) toward kicking off the 2024 football season - Agenda consistent with ESA's constitution Section 20.12

Hi all,

the annual general meeting is a perfect opportunity for anyone and everyone to familiarise themselves with the Esperance Soccer Association (ESA). We intend to keep the meeting vibrant and timely (one hour).

The ESA AGM will cover:

- Executive reports
- Re-election of executives (President, Vice-President, Treasurer, Secretary, Registrar)

The meeting will summarise the 2023 season and touch on the upcoming 2024 season via the President's report including ESA's successes and potential opportunities.

The AGM is also the lead up to next season's committee meetings where ideas and the next season's outlay starts taking shape. (Please remember that these ideas will only be captured for future discussions at the next general meeting)

Come and have a listen to what the association is about. Maybe you can assist or have ideas? Maybe you're keen to help but are unsure?

The committee is very aware that full commitment is not always possible and can be a daunting step. We as committee members have all been there and reassure the meeting is not intended as a "forced" recruitment forum but rather as an opportunity toward familiarisation. Interest is entirely voluntary and flexible.

* Please note the agenda will be live and is subject to change as we near the meeting's date.

When 04-02-2024 at 14:00

Location: Esperance Soccer Association, Jane St, Esperance WA 6450, Australia

Chairperson Oliver Jones

Minute
taker Steven Loones

Minutes

1. Opening of meeting

Quorum was met with a solid member's attendance

 [20240204_ESA_AGM_Attendance.pdf](#)

 [WhatsApp_Image_2024-01-19_at_19.37.58_fd3....jpg](#)

1.1. Present - Quorum met? (9 members present)

1.2. Apologies

Michele P & Carmen C

2. Confirmation of minutes previous general meeting (Accepted and seconded)

Moved by Steven Loones. Seconded by Derek Clark

 [ESA_Meeting_20231008.pdf](#)

3. Presentation of annual report

3.1. President report

President presented a condensed summary of the 2023 events and future plans

- Noted great season overall

- Noted restricted size of committee group - would like to seek expansion toward role distribution

- Country Week was a massive success although there were a few steep learnings regarding the "all girl" entry

- Is expecting Country Week 2024 to be massive

- Brief summary of shire plans moving forward. The shire will need to extend facilities toward catering for the growing football members and interest.

3.2. Treasurer's report (end of year)

- Accounting software has been updated
- Acknowledgement and thank to sponsors - tis results in a healthy financial start to the 24 season
- There was a substantial growth in registrations during 23, particularly the 7-8 league
- Report explained: canteen profit significantly less due to restructure of canteen roll out
- Subscriptions cost attributed to training apps - proven to be successful
- CW marquee was an excessive cost and unforeseen
- Football costs - stands out since it is a separate item to last year
- Trophy cost high due to: renewal of old league cups, introduction of new competitions which require additional medals. Cost should go down in 2024
- Uniform cost - attributed to major uniform changes & CW

Report moved by Derek and accepted by all present

[📎ESA_AGM_2023_Financial_Report.pdf](#)

3.3. Equipment Officer Report

- Kerry praises the available funds allowing early orders (November)
- Equipment sourced from folding Albany association will assist with keeping costs down - thanks Oli
- Shirt for small side girl comp are on order
- Senior footballs & small cost items yet to be ordered

[📎AGM_Equipment_report_4_2_2024_v2.docx](#)

4. Election of new executive - Resignation and acceptance

[📎ESA_2024_Season_-_Committee_roles_-_DRAFT....docx](#)

4.1. President (Current: Oliver Jones)

Oli offered to remain in the position (moved), seconded: Grant S - Position was uncontested

Decision

Oli Jones - 2024 President

4.2. Vice President (Current: Danny Forsyth) - Interest shown by L.Pearn

Danny F wishes to resign from position. Louise P volunteered to take on the position (moved) as Vice-President, seconded Grant S. No objections or contestants for the position

Decision

Louise Pearn - Vice President 2024

4.3. Secretary (Current: Steven Loones) - Interest shown by K Loader who has experience with TidyHQ and the role

Steven wishes to resign from the position. Katherine Loader volunteered to take on the position (moved), seconded: S Loones. No other contestants for the position. General acceptance of the vote

Decision

Katherine Loader - Secretary 2024

4.4. Treasurer (Current: Derek Clarke)

Derek is happy to take it on for another year (moved), Seconded - Leanne F

Decision

Derek Clarke - 2024 Treasurer

4.5. Registrar (Current: Derek Clark)

The position was discussed and it was brought forward that it would ease registrations if these were to be undertaken by the treasurer. View was uncontested and accepted.

Decision

Derek Clark - 2024 Registrar

5. Committee positions - Recruitment

5.1. Equipment Officer (Current: Kerry Polkinghorne)

Kerry is happy to stay on but would like to train a successor for 2025 season

5.2. Referee coordinator - Stephen Bell

Wishes to resign from this position and leave the committee

5.3. Additional Committee Members

- Roger Louder - Moved by Katherine L, seconded by Louise P - will also take part in the sponsorship coordinator role
- Sally Hobson - Moved by , seconded by
- Nat Ship - Moved by , seconded by
- Daffyd Jones - Moved by , seconded by
- Tim Green - Moved by , seconded by
- Michelle Bronca - Moved by , seconded by
- Leanne Forrest - Moved by Derek C, seconded by Danny F
- Danny Forsyth - Moved by Sally , seconded by Daff
- Kerry Polkinghorn - Moved by Derek C , seconded by Katherine Loader
- Steven Loones - Moved by Oli, seconded by Daff

6. Urgent and general business

A few dates brought forward by Oli:

- Season start 24th of April - play times pending registration numbers
- March 2 & 3 - Pro Football coaching sessions - course toward setting the standard
- Football West - Johnny will be visiting toward end of March - trial event - coaching and coordinating
- Possibly have older junior players assist with coaching

Word from Derek:

- There will be a focus on the girls only team 9-12 year old which will hopefully push into Country Week
- A push to better develop younger kids toward building up the older junior player leagues in future
- Attempting to boost advertising of events & association - signage going up
- Registrations to date is 89 players. Last year we had a total of 198 - positive and encouraging numbers

General discussion:

- background re netball grounds and future thoughts - submission. Likely joint grant application with rugby.

7. Upcoming committee meeting

- Expect a general meeting - next couple of weeks time.

7.1. Set date/time

To be confirmed via Whatsapp group

7.2. Agenda - New Committee face to face, meeting frequency

8. Closure

15:00

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Esperance Soccer Association Annual General Meeting - AGM 2023 on 04-02-2024

Summary of Matters Arising

Decisions

Item	Decision
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4.1	Oli Jones - 2024 President
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4.2	Louise Pearn - Vice President 2024
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4.3	Katherine Loader - Secretary 2024
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4.4	Derek Clarke - 2024 Treasurer
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4.5	Derek Clark - 2024 Registrar
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Summary of Attachments

Attachments

Item	File Name
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1.	20240204_ESA_AGM_Attendance.pdf WhatsApp_Image_2024-01-19_at_19.37.58_fd3....jpg
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2.	ESA_Meeting_20231008.pdf
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3.2.	ESA_AGM_2023_Financial_Report.pdf
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3.3.	AGM_Equipment_report_4_2_2024_v2.docx
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4.	ESA_2024_Season_-_Committee_roles_-_DRAFT....docx
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Attachments can be found under your TidyHQ admin account at:

Storage > Meetings > [Esperance Soccer Association Annual General Meeting - AGM 2023](#)