

Esperance Soccer Association



Esperance Soccer Association Annual General Meeting - AGM 2021

Hi all,

the annual general meeting is a perfect opportunity for anyone and everyone to familiarise themselves with the Esperance Soccer Club. The meeting will discuss the past season, it's successes and potential opportunities.

Come and have a listen to what the club is about. Maybe you can assist or have ideas? Maybe you're keen to help but are unsure? The committee is very aware that full commitment is not always possible and can be a daunting step. We as committee members have all been there and re-assure the meeting is not intended as a "forced" recruitment forum but rather as an opportunity toward familiarisation. Interest is intirely voluntary and flexible.

The AGM is also the lead up to next season's committee meetings where ideas and the next season's outlay starts taking shape.

Please note the agenda will be life and is subject to change as we near the meeting's date.

When 16-12-2021 at 02:30

Location: Esperance Soccer Association, Jane St, Esperance WA 6450, Australia

Minute taker Steven Loones

Present Amanda Bell , Stephen Bell , Derek Clarke (Treasurer & Registrar 2024), Sally Hobson (Vice President 2024), Oliver Jones (Junior Coordinator 9-11 2024), Steven Loones (Sponsorship Coordinator 2024, Junior Coordinator 7-8 2024, Secretary 2024), Kerry Polkinghorne (Equipment Officer 2024)

Apologies Jess Heasman , Gabby Moran , Kym Polkinghorne , Ashley Worth

Minutes

1. Opening of meeting - present

Meeting open at 6:35

1.1. Present

Derek Clarke, Stephen Bell, Amanda Bell, Danny Rorsyth, Sally Hobson, Dallin Jorgensen, Nat Shipp, Danielle Wohling, Lydia Ramalepa, Kerry Polkinghorne, Olie Jones, Jason Pokela, Laura Petrie, Gareth Mumford, Steven Loones, Louisa Pearn


Decision

Quorum is met for an AGM to proceed

1.2. Apologies

Gabby Moran, Ashley Worth, Andrea

2. Confirmation of previous AGM minutes - AGM 14/11/2020 - Accepted and seconded

 [AGM_201114__Esperance_Soccer_Association_....docx](#)

2.1. Accepted and seconded

Moved: Olie, Seconded: Derek

3. Presentation of annual report - President's report

See attached

 [president_report_-_AGM.docx](#)

Decision

President suggest adding the following people to the "Life member" status: Kerry & Kim Polkinghorne, Amanda Bell. The entire room voted yes to the suggestion.

4. Presentation of annual report - Treasurer's report/Statement

4.1. Treasurer's report accepted and seconded

Moved: Stephen Bell, Seconded: Olie Jones

Decision

Moved: Stephen Bell, Seconded: Olie Jones

4.2. Treasurer's end of year report

Attachment of summary to follow.

- Net loss for the year \$9'000
- A big chunk (approx 50%) of members fees goes to the governing body being Football West
- Football West provide: Medical cover, Coaching & country week
- Discussed obvious way of upping the funds: more members, canteen,
- Dire warning that the club can not afford to make any more losses, figures have been dwindling since 2017
- On the positive, insurance costs have been halved by switching (Elders) service provider
- Football West registration cost will increase by 3%
- A lot was spent local tournament putting up guests - it was suggested these events get sponsored
- Louisa suggested ESA seek some "slack" in rental fees from the Shire since the club is in a state of "flux"
- Should the club leave Football West?

 [ESA- Treasurer's Report December 2021.doc](#)

 [Profit_and_Loss_2020-2021.pdf](#)

Tasks

- ☒ Derek to follow up whether the club was charged for the rental/hire of both fields. The club only used one field contrary to the original request which was verbally altered
Assignee: Derek Clarke
- ☒ Kerry suggested we make use of the Mini Roos package - this was already investigated by Olie but needs refreshing and checking. Olie to check with Gabby (Football West)
Assignee: Oliver Jones

5. Election of executives - Resignations and (re-)appointments

5.1. President

Olie Jones - Re-elected and accepted

Decision

Olie Jones - Nominated & Re-elected and accepted

5.2. Vice President

Ashley Worth

Decision

Ashley Worth - Nominated & Re-elected and accepted

5.3. Secretary

Steven Loones

Decision

Steven Loones - Nominated & Re-elected and accepted

5.4. Treasurer

Derek Clarke

Decision

Derek Clarke - Nominated & Re-elected and accepted

5.5. Registrar

Jessi Heaseman

Note: Play Football App shpould have changed as the ESA changed from club to association

Tasks

- ✓ To ask Jess is she is willing to be re-elected
Assignee: Oliver Jones

5.6. Equipment Officer

Kerry Polkinghorne

Decision

Kerry Polkinghorne - Nominated & Re-elected and accepted

5.7. Referee Coordinator

Stephen Bell

Although Stephen accepted the re-nomination, it is under the condition he coaches a new coordinator toward retiring from the role.

Decision

Stephen Bell - - Nominated & Re-elected and accepted

Tasks

- ✓ Ask Ryan if he'd like to assist Stephen Bell
- Assignee: Oliver Jones

5.8. Junior Coaching Coordinator

It was discussed that this particular role may be in need of some restructuring.

- Olie suggested we have age group coordinators
- Nat suggested we stagger the leagues at the start of the season, providing opportunity to share volunteers and recruit new ones
- Possibly engage TDS teams toward assisting

Decision

Options to be discussed during the next ESA meeting

5.9. Junior Coordinator

As above

5.10. Seniors Coordinator

Olie Jones - has agreed to assist a new candidate into the role

Decision

Danny Rorsyth volunteered to try the role

5.11. Women's Coordinator

Amanda Bell will be leaving town - the position is open

Laura - suggested it be a shared position. Contact should be made with the ladies.

Decision

To be discussed at the next ESA meeting

5.12. Media & Website Liaison

Remains open

5.13. TDS/Country Week Coordinator

Remains open , may alter to be a group pending event interest and numbers

5.14. Canteen manager

Open - it was suggested the canteen in the form of a simple "sausage sizzle" be rostered to parents.

Decision

To be discussed at next ESA meeting

6. Vote of thanks to outgoing executives

Thanks to Amanda for all her help

7. Notice(s) of motion:

7.1. Changes in the ESA constitution: alter the 4 month condition toward an AGM to 3 or the discretion of the committee prior to end of FY

It was suggested the entire constitution be reviewed and simplified. This is overdue since the change in of act. Olie has already got a contact.

Tasks

- ☒ Follow up on the constitution change and service toward making it happen.
Assignee: Oliver Jones

7.2. Appointment of auditor - The question was asked at previous AGM whether an auditor was required considering the low income of the club. It was decided this was to remain in order to insure full transparency. Cost approx. \$1'000.

Derek exclaimed there is no need for auditing of the accounts since the club falls under the threshold. He explained we have multiple meeting where figures are discussed and this should suffice considering the relatively small turnover the club has.

Decision

Motioned to drop/cease the audit by Derek, Seconded by Stephen Bell

8. Urgent Business

8.1. Urgent General Business

Change rooms, Olie would like to go ahead with re-modelling the change rooms.

- a plan has been submitted with the shire
- Olie will make the changes
- It was discussed he should seek assistance from club members

Tasks

- ☒ Follow up on shire approval to have the change rooms altered
Assignee: Oliver Jones

8.2. Promotion of the soccer amongst juniors

Danielle suggested flyers be distributed to all schools in order to boost player numbers - noted

-Olie mentioned it was the club's intention to visit all schools prior to the season kicking off.

8.3. Match sheets and ref cards

Kerry brought up the importance of ref cards and match sheets

- Olie has an idea regarding an app which may save the club lots of time.

9. Next General Committee Meeting

Some time in January

Meeting closed 8:19 pm

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Esperance Soccer Association Annual General Meeting - AGM 2021 on 16-12-2021

Summary of Matters Arising

Decisions

Item	Decision
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1.1	Quorum is met for an AGM to proceed
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3.	President suggest adding the following people to the "Life member" status: Kerry & Kim Polkinghorne, Amanda Bell. The entire room voted yes to the suggestion.
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4.1	Moved: Stephen Bell, Seconded: Olie Jones
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5.1	Olie Jones - Nominated & Re-elected and accepted
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5.2	Ashley Worth - Nominated & Re-elected and accepted
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5.3	Steven Loones - Nominated & Re-elected and accepted
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5.4	Derek Clarke - Nominated & Re-elected and accepted
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5.6	Kerry Polkinghorne - Nominated & Re-elected and accepted
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5.7	Stephen Bell - - Nominated & Re-elected and accepted
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5.8	Options to be discussed during the next ESA meeting
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5.10	Danny Rorsyth volunteered to try the role
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5.11	To be discussed at the next ESA meeting
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5.14	To be discussed at next ESA meeting
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7.2	Motioned to drop/cease the audit by Derek, Seconded by Stephen Bell
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Tasks

Item	Task	Assigned to	Due date
4.2	Derek to follow up whether the club was charged for the rental/hire of both fields. The club only used one field contrary to the original request which was verbally altered	Derek Clarke	
4.2	Kerry suggested we make use of the Mini Roos package - this was already investigated by Olie but needs refreshing and checking. Olie to check with Gabby (Football West)	Oliver Jones	
5.5	To ask Jess is she is willing to be re-elected	Oliver Jones	
5.7	Ask Ryan if he'd like to assist Stephen Bell	Oliver Jones	
7.1	Follow up on the constitution change and service toward making it happen.	Oliver Jones	
8.1	Follow up on shire approval to have the change rooms altered	Oliver Jones	

Summary of Attachments

Attachments

Item	File Name
2.	AGM_201114_Esperance_Soccer_Association_....docx
3.	president_report_-_AGM.docx
4.2.	ESA-Treasurer's_Report_December_2021.doc Profit_and_Loss_2020-2021.pdf

Attachments can be found under your TidyHQ admin account at:

Storage > Meetings > [Esperance Soccer Association Annual General Meeting - AGM 2021](#)